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Security Information

STATEMENT OF MISSION AND FUNCTIONS
INTELLIGENCE PRODUCTION STAFF

I. MISSION

The Assistant for Intelligence Production is charged with advising and assisting the D/SI through the DAD/SI by formulating plans, policies, programs and procedures for the production and dissemination of scientific and technical intelligence and by exercising staff supervision over their implementation.

II. FUNCTIONS

The Assistant for Intelligence Production, acting for the D/SI through the DAD/SI, shall:

1. Perform the staff action required for implementation of NSCIB's, DCIB's and other Agency directives pertaining to the production and dissemination of scientific and technical intelligence.
2. On a continuing basis, review the mission and functions and areas of substantive responsibility of the Office and substantive divisions.
3. Within the framework of the national intelligence objectives, formulate scientific and technical intelligence objectives and their priorities with the advice and assistance of the O/SI Intelligence Board.
4. In conformity with scientific and technical intelligence objectives, formulate the agency intelligence research and production program in the field of scientific and technical intelligence with the advice and assistance of the O/SI Intelligence Board.
5. Formulate programs for intelligence production and briefings for support of the DCI, other officers and Offices of CIA, and appropriate government departments and agencies in coordination with the Assistant for Operations and with the advice and assistance of the O/SI Intelligence Board.
6. Review requests upon the Office for scientific intelligence support and allocate production responsibilities and priorities in conformity with the areas of responsibility of the substantive divisions and the scientific and technical intelligence objectives.

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7. In a staff capacity, with the advice and assistance of the O/SI Intelligence Board, authorize the publication or other issuance of all scientific and technical intelligence.
 8. Provide guidance for the review of Office collection requirements to ensure their conformity with scientific and technical intelligence objectives and priorities and the Office intelligence production program.
 9. Provide advice and assistance to the Assistant Director/National Estimates with respect to scientific and technical intelligence.
 10. Provide the mechanisms and staff supervision required to provide all-source current scientific and technical intelligence as required by the Assistant Director/Current Intelligence and other officers and Offices of the Agency.
 11. Provide support to the substantive divisions for editorial review and preparation for publication or other issuance of all intelligence production.
 12. Exercise staff supervision and coordination with respect to the study, development, and employment of scientific techniques and methods relating to the intelligence analysis, evaluation, and production process.
 13. Serve as Chairman of the O/SI Intelligence Board, which shall consist of the substantive division chiefs and other appropriate members.
 14. Provide the CIA representation on the Scientific Estimates Committee.
 15. Provide the Executive Secretary and Secretariat for the Scientific Estimates Committee to the extent required for support of its assigned responsibilities, including the integration of contributions by SEC member agencies to National Intelligence Estimates, the editing of NIS final drafts, and the administration of NIS Chapter VII.
 16.
 17. Provide the Office representation on the OCI Publications Board and OCI Intelligence Review Panel and at Pre-Watch Committee meetings.

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18. Recommend the organization and facilities needed by the Intelligence Staff to discharge the above responsibility, assist in the recruiting and training of the required personnel, and administer the Intelligence Staff in accord with Agency policies and directives.
19. Perform such other functions as may be directed.

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